

**Evanton Community Trust  
Minutes of Board Meeting  
October 19<sup>th</sup> 2023**

| Agenda Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action / Tasked                                                                                                                             |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 1           | <p><b>Welcome and Apologies for Absence</b></p> <p>Present: Mandy Macleman (MM), Simon Hindson (SH), John McHardy (JM) representing the KCC, Deirdre James (DJ), Gabrielle Buist (GB) (previously Development Officer), Tracey Bauer(TB), Michael MacLeod (MMcL), Leslie Logan (LL)</p> <p>Apologies: Sue Kerr, Keith Bauer</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                             |
| 2           | <p><b>Approval of the Minutes of 5<sup>th</sup> September 2023</b></p> <p>Proposed: SH</p> <p>Seconded: MMcL</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                             |
| 3           | <p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>Work on hot water tank has been completed. TC valve has not been replaced. Caution signs have been put up to warn about hot water temperature.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                             |
| 4           | <p><b>Project Updates</b></p> <p><b>DJH</b></p> <p><b>Management Group Report</b></p> <ul style="list-style-type: none"> <li>2 meetings have been held since last ECT board meeting . Positions of Chair and Secretary are being covered by MMcL. Cleaning list has been compiled and MMcL met up with Kirsten to talk through the list. Fire extinguishers have been inspected.</li> <li>James and Lisa Robertson are taking a back step at the moment which leaves the Management Committee with only 4 members.</li> <li>12<sup>th</sup> November is date set for the volunteer day. 2-4 pm. Volunteer co-ordinator coming from HTSI. Invitations will be issued to other village groups.</li> <li>Broadband set up is more complicated as the line has to cross Hermitage Street. The next appointment is for 16<sup>th</sup> November hopefully. An extension will be required for the Ante room. Decision regarding placement for the TV in the Ante Room is still difficult as there is no ideal position.</li> <li>It was requested that Minutes of Hall Committee meetings be circulated to the Board</li> </ul> <p><b>Development Officer's Report</b></p> <p>This is the last report as GB's contract has now ended</p> | <p>Volunteer Day invitations sent to Wood Group DJ Cornerstone JMch</p> <p>Minutes of Management Committee circulated to ECT Board MMcL</p> |

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|   | <ul style="list-style-type: none"> <li>GB reported that the Climate Festival event was positive and very well attended. Food event was also very successful using local produce.</li> <li>Film club going well. Group has met several times. First film has yet to be decided as equal votes were cast for two films . Fewer votes were received for the kids films.</li> <li>Trishaw event will be held on 27<sup>th</sup> October . Ross-shire Journal will hopefully be reporting on event.</li> </ul> <p><b>Sharing Shed</b></p> <ul style="list-style-type: none"> <li>There is an urgent need for a canopy for the shed to help protect the shed from heavy rain. We need to avoid paying for another planning permission application if possible. SH to assist DJ with applying to planning to investigate whether we will need one for such a small addition to the shed.</li> </ul> <p><b>Village Green</b></p> <ul style="list-style-type: none"> <li>DJ reiterated the need to make long term plans for the maintenance of the Green as the present working group may have difficulties in the future</li> <li>We should be looking to promote use of the green next year as it is completely underused at present.</li> </ul> | SH to find appropriate person in HC to write to and make suggestions for the email. DJ to send. |
| 5 | <p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>The domain payment for ect. scot is due.</li> <li>Grants from KCC - £10000 for hall are still outstanding. KCC Treasurer to be reminded</li> <li>Accounts may not be ready for examiner by end of year due to ongoing complications with multiple projects.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | JMcL to speak to KCC treasurer<br>MM to meet with LL to assist with preparation of accounts     |
| 6 | <p>A.O.B.</p> <ul style="list-style-type: none"> <li>Generator - The DJH is deemed to be an resilience centre. We need to progress acquiring the generator or repay money we received. SH and KB to progress .</li> <li>Still delay with land transfer. £5000 from Community Regeneration Fund awarded for consultant's fees for fund raising.</li> <li>Old village notice board to come to DJH and be located at the front door</li> <li>No further contact with Cala nurseries has been received.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | SH to contact KB                                                                                |
| 7 | <b>AGM</b> date and arrangements – to be decided                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                 |

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| 8 | <b>Date of Next Meeting</b> November 16 <sup>th</sup> 2023 7.30 |  |
|   |                                                                 |  |