

**Evanton Community Trust
Minutes of Board Meeting
21.11.18**

| Agenda Item | Discussion | Action | Tasked |
|-------------|--|-----------------------------------|--------|
| 1 | Welcome and Apologies for Absence Present: Simon Hindson (Chair SH), Mandy Macleman (Secretary MM), Michael MacLeod (MMcL), Mike Wallace (MW), Dee James (DJ) Apologies : Jenny Gray(JG), Leslie Logan(Treasurer LL) | | |
| 2 | Approval of Minutes of 26.9.18 Proposed: MMcL Seconded: S.H. | | |
| 3 | Matters Arising : <ul style="list-style-type: none"> • It was agreed that following a member’s request, minutes of the Board Meetings would be put up on the website and a paper copy placed in the Post Office. The minutes will be made public after approval at following month’s Board Meeting • It was suggested that as there was limited space on the Footpath leaflets there might not be a need for the membership form on the back of the Footpath leaflets. | LL to be consulted | DJ |
| 4 | Membership: Peter McNair new member New Directors: The Board agree to co-op a Trustee of the DHJ to the Board | | |
| 5 | Treasurer’s report noted and accepted <ul style="list-style-type: none"> • Application to KCC for grant has been completed and submitted. • It was noted that the electricity bill for bollard use would be payable by ECT | | |
| 6 | <u>Projects</u> Community Spaces: <ul style="list-style-type: none"> • Annual cost for maintenance of the Green have risen as a result of the contractor now being subject to VAT. Old Kirk Project : <ul style="list-style-type: none"> • Information links to the data base will be placed on the ECT website and Facebook page | Link to Website and Facebook page | MM |

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| | <p>Old Kirk Book project :</p> <ul style="list-style-type: none">• DJ reported that the corrections and additions are progressing and should be completed within the time frame agreed. Next stage is the updating of photographs. It was agreed that finding a publisher before photographs are finalised is essential to allow for an estimate of costs. Colour photographs are more expensive and may have to be limited. <p>100 Club:</p> <ul style="list-style-type: none">• Promotion of scheme was not possible on AGM night. The licence is due in January. It was agreed to put off a decision about it until after the re-run of the AGM in January <p>DJH:</p> <ul style="list-style-type: none">• KCC are supportive of the proposed project for refurbishing the ante room.• Our request for a set of keys has been approved.• Volunteers have come forward to help with the scoping process for the ante-room.• The Directors discussed various ideas as to the best way forward for the next stages of the ownership transfer.• It was agreed that it is essential to have a formal agreement from KCC that all our conditions for the transfer of ownership will be met.• No planning can usefully take place without this guarantee.• It was agreed that a meeting with the Trustees of the KCC and the ECT should be arranged before the next AGM. | <p>ECT / KCC Trustees meeting proposed 10.12.18</p> | <p>SH</p> |
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| 7 | <p>AGM :</p> <ul style="list-style-type: none"> • It was agreed that the AGM could be an extraordinary GM(EGM) requiring only 14 days notice. • It is proposed to make a change to constitution which would require 25% of membership or 15 people, whichever is lower, for the meeting to be quorate. • Date of EGM : Tuesday 15th Jan 2019 7.30 • Date of Next Board Meeting: Monday 17th Dec 2018 7.30 | <p>Look up time scale for new AGM</p> <p>Book DJH for EGM</p> | <p>MM</p> <p>DJ</p> |