

**Evanton Community Trust
Minutes of Board Meeting
2nd May 2019**

Agenda Item	Discussion	Action	Tasked
1	<p>Welcome and Apologies for Absence Present: Mandy MacLeman (Chair MM), Leslie Logan (Treasurer LL), , Michael MacLeod (MMcL), Deirdre James (Joint Secretary DJ) Mike Wallace (Media Secretary) Apologies: John MacHardy</p>		
2	<p>Minutes of 27.5.19 Proposed: MM Seconded: MMcL</p>		
3	<p>Matters Arising</p> <ul style="list-style-type: none"> • Community Dog Scheme: The Evanton Gala will be on 18.5.19. In order to launch the scheme JG has taken a table at the Gala. DJ will assist. • Village Green : Lillian Lockhart has informed the board of her intention to retire from volunteering on the Green. The new volunteer will only be able to do a limited amount. It is proposed to advertise for volunteers again via a poster on the Notice Board. DJ will assist in the work on the Green at the moment if it is required. The Board agreed to buying new bark for the flower beds. 	<p>Publicity material for Gala ECT Banner</p> <p>Poster for gardening volunteer</p> <p>Purchase of bark</p>	<p>JG</p> <p>DJ</p> <p>DJ</p>
4	<p>Membership and Trustees : No new members</p>		
5	<p>Treasurers Report: £144 is due for Web site hosting . We may need to find a more suitable host but it was agreed to continue with present provider in the meantime.</p>		
6	<p>Project Updates</p> <ul style="list-style-type: none"> • Catriona Fraser's book on Old Kirk. There are still some revisions to be made to the text but editing and additions are mainly finished. • Electricity Bollard: • Hugh Lynch will be checking over the specifications of the quotes that MMcL has obtained. More quotes will be needed for comparison. Three quotes minimum. • SSC will need billing address which will be that of the ECT. Community discount will be available for installation. 		<p>MMcL</p>

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	<p>Project Updates continued</p> <ul style="list-style-type: none"> • DJH • Consultation with members will be by email or by post. Email addresses are available for most members but a mailing list needs to be compiled. • LL has sent out a draft of information to be included in the letter to all ECT members. This letter will also include an invitation to attend the Open Meeting on 27th June. • Survey of the hall has been done. Report to be distributed soon. JMCh and MM to meet up next week to discuss report. • Opening remarks for Open Day will be circulated to members before meeting • Open Day to be postponed to 27th June 7.30 allow us to be better prepared. • ECT Board will have an additional DJH meeting to firm up plans before next general meeting <p>Media</p> <ul style="list-style-type: none"> • MW gave the Board a quick presentation of his ideas for ECT Instagram account, Facebook page and Website. Photography competition for Instagram page to go ahead. • Web site could be moved to new space. 	<p>Email list made up</p> <p>Opening remarks</p> <p>Publicity for Open day to be via letter, Facebook, Poster</p>	<p>DJ + MM</p> <p>MM</p> <p>MM + MW</p>
7	<p>AOB : Cora Irwin from MacLeod and MaCallum requires identity proofs for Board Members. These could be provided when she comes to meet with the ECT Board . Date of this meeting to be set at later date.</p> <p>Tree Planting : The trees that were planted beside the river have nearly all died due to the extreme weather conditions in the months after planting. It was agreed to plant more if possible. DJ to contact Woodland Trust</p>	<p>Cora Irwin to be contacted to update on meeting.</p>	<p>LL</p> <p>DJ</p>
8	<p>Date of next meeting: Special DJH – Thursday 16th May</p>		